

SAMPLE INVOICE ELIGIBILITY CERTIFICATE RENEWAL



TASMANIAN PHARMACY AUTHORITY

ABN: 34 562 572 269

PO Box 1082
SANDY BAY TAS 7005
PH: 0417 752 348

Enquiries to: registrar@pharmacyauthority.tas.gov.au

PLEASE CONTACT THE REGISTRAR IF ANY OF THE DETAILS ON THIS INVOICE ARE INCORRECT OR IF YOU HAVE ANY QUESTIONS

Postal Address:

My Body Corporate Pty Ltd
Postal address line 1
Postal address line 2
In this City TAS 7777

ELIGIBILITY CERTIFICATE

**ANNUAL RENEWAL
2014-2015
- TAX INVOICE -**

Invoice No.: 00000580

Date of Issue: 17/03/2014

DESCRIPTION	TAX CODE	INC AMOUNT
Annual renewal of Eligibility Certificate: - Individual: 70 Fee Units @ \$1.46 = \$102.20 - Body Corporate: 140 Fee Units @ \$1.46 = \$204.40	FRE	\$204.40
		GST FREE: \$0.00

Eligibility Certificate Details:

Eligibility Certificate No: **P5555**
My Body Corporate Pty Ltd

PAYMENT NOW DUE: \$204.40
(by 30 June 2014)

This Eligibility Certificate applies to the following Pharmacy Business Premises:

B9999 The Named Pharmacy

LATE FEES

Late fees apply if paid AFTER 30 June and BEFORE 31 July
Individual: 15 Fee Units @ \$1.46 = \$21.90
Body Corporate: 50 Fee Units @ \$1.46 = \$73.00

NB: You may have interests in other pharmacies which are covered by a different Eligibility Certificate due to a different ownership structure. Please note that a separate invoice and declaration form will be issued for that Eligibility Certificate.

If this Eligibility Certificate is held by a body corporate (ie: a Pty Ltd company), the declaration form **MUST BE SIGNED BY TWO DIRECTORS**, unless the body corporate has only one shareholder who is therefore the sole director.

Your Eligibility Certificate for 1 July 2014 to 30 June 2015 is now due for renewal. IT IS DUE BEFORE 30 JUNE.

LATE FEES: Late Fees apply for any payments made after 30 June and before 31 July, as provided for in section 61E of the Pharmacy Control Act 2001. Should you then fail to pay the fee and associated late fee by 31 July, it will mean that the pharmacy business premises would not be registered and you would be unable to carry on this pharmacy business.

WHAT YOU MUST NOW DO: Please complete the enclosed "Annual Eligibility Certificate Holder's Declaration and Application for Renewal of Pharmacy Business Premises Registration" Form and return it to the Authority together with your payment. This year, the form has been pre-printed and it covers both the Eligibility Certificate and premises declarations/applications as a single form, which should be easier for you.

PAYMENT: If you pay by direct deposit, which is the preferred method, please indicate that and its payment date on the form. You can either post the form back to the Authority enclosing a cheque for payment; or, if you have paid by direct deposit, the completed form can be scanned and emailed to the Authority to registrar@pharmacyauthority.tas.gov.au. (Note that the Authority does not have a facsimile machine.)

PLEASE DO NOT HESITATE TO CONTACT THE REGISTRAR IF YOU HAVE ANY QUESTIONS.

PLEASE PAY THIS ACCOUNT PROMPTLY.
Cheques should be made payable to:
TASMANIAN PHARMACY AUTHORITY
PO BOX 1082 | SANDY BAY | TAS 7005

TO PAY BY DIRECT DEPOSIT:
COMMONWEALTH BANK | BSB 067101 | ACC No: 1049 0043 |
QUOTE REFERENCE: **00000580** OR: **P5555**

Authority contact details for enquiries

Eligibility Certificate Holder's postal address

Eligibility Certificate Holder's formal registered name as specified on the Eligibility Certificate

List of all pharmacy business premises to which this Eligibility Certificate applies

Explanatory notes

How to make your payment. **Note the reference numbers** to quote if paying by direct deposit (which is the preferred payment method).